

Post on Bulletin Board

Technician Job Vacancy Announcement

Human Resources Office
South Dakota National Guard
2823 West Main Street
Rapid City, South Dakota 57702-8170

Technician Vacancy Job Announcement Number: **105-13**

Position Title and Number:

Series, Grade:

Type Appointment:

Location of Position:

Salary Range:

Open: **25 June 2013**

Computer Assistant D1074000

GS-0335-09

Excepted: Enlisted

AASF, Rapid City, SD

\$47,448 to \$61,678 Per Annum

Close: 16 July 2013

Area of Consideration

1. All Tenure 1 (as defined in block 24 on the SF 50) Technicians of the South Dakota Army National Guard. Applicants must presently be a Dual Status employee or a Non Dual Status employee eligible for Dual status.
2. All members of the South Dakota Army National Guard.

Instructions to Applicants

1. Applicants must submit the following mandatory documents electronically. Signatures on electronic applications are not required:
 - a. Optional Form (OF) 612, "Optional Application for Federal Employment" or a resume.
Resume - must include, as a minimum, all the information requested on the OF 612.
(Only the last four of SSN is required on OF 612, Block 5).
 - b. SDNG Form 335-1-R, "Statement of Military History".
2. Additional supporting documents may include:
 - a. Knowledge, Skills and Abilities (KSAs) - Applicants are strongly encouraged to submit a separate sheet(s) addressing the KSAs and how they relate to work experience, education or training.
 - b. Transcripts, to receive credit for education you must submit transcripts to verify the courses completed.
3. Applicants are responsible to ensure the application is current and contains sufficient information to qualify them for the position. This announcement and applicable forms (OF 612 and SDNG 335-1-R) may be accessed on the SDNG Internet web site at <http://sdguard.ngb.army.mil/pages/Careers.aspx> under "Careers".
4. Email all forms and supporting documentation (KSAs, transcripts, etc) to ng.sd.sdarng.list.jobs@mail.mil. The email must be sent no later than the Closing Date on the Announcement. Late applications will be considered ineligible.

Equal Employment Opportunity

The South Dakota National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to political, religious, or labor organization affiliation or non-affiliation, marital status, race, color, sex, national origin, disqualifying physical handicap, or age, and shall be based solely on job-related criteria.

Minimum Requirements for Consideration

General: Experience, training or education which demonstrates the applicant's ability to follow directions, procedures, or systematic work methods which gives evidence of the candidate's ability to perform this work. Experience using computer and automation systems.

Specialized: 24 months experience, which provided the knowledge, skills and abilities (KSAs) as listed below. Such experience is gained in a line of work similar or closely related to the work of the position to be filled. A maximum of 12 months of the required experience may be substituted by successful completion of undergraduate study in an accredited college or university at the rate of 30 semester hours for 12 months of experience. The education must have been in fields directly related to the type of work of the position (i.e., business administration, logistics management, information technology, etc):

- Skill in the use and maintenance of ULLS-A, Helotrac, and IVHMS systems hardware and software.
- Ability to identify system failures and take corrective actions to resume normal operations.
- Skill to independently apply DoD, Army, NGB, and local policies, standards, and directives to perform analysis, to evaluate the automated information systems requirements, and to offer assistance and guidance to AASF personnel.
- Knowledge of AASF missions, objectives, terminology, and management practices in the facility, NGB, and the DA.
- Knowledge of Aviation maintenance management and procedures, to include parts ordering, work-orders and DA 1352 reporting procedures.

Compatibility Requirements

Selected individual must be assigned to a compatible military position in the following MOS/AOC within ninety (90) days of effective date of hire: Enlisted: 15, 91A, 91E, 92A, 92Y, 92Z, 94E, 94R, OR 25U. Military grade inversion within the full-time work force is not permitted. The military grade of the full time supervisor must equal or exceed the military grade of personnel supervised.

Experience Evaluation

All applicants who meet the minimum requirements for consideration will be further rated and ranked on their experience related to the knowledge, skills and abilities (KSAs) stated in minimum requirements for consideration above. These KSAs are those considered essential for successful performance in the position. The application and Official Personnel Files, when applicable, will be used to gather job-related background data to be used in the KSA evaluation process. Should you desire to address any or all KSAs, describe in writing the extent and nature of your experience and attach this material to your application.

Evaluation Methods

Each applicant considered to possess the minimum qualification requirements will be further evaluated in accordance with the procedures outlined in SDNG Technician Pamphlet 335-T.

Appointment

The Adjutant General retains exclusive appointment authority of Technicians. No commitment will be made to any nominee prior to a review of his/her qualifications by that office. The issuance of this Job Vacancy Announcement does not constitute a commitment to fill the position.

Summary of Duties

This position is located in the Logistics function of an Army National Guard (ARNG) Army Aviation Support Facility (AASF)/Aviation Classification Repair Activity Depot (AVCRAD). The purpose of the position is to administer and maintain Unit Level Logistics System-Aviation (ULLS-A) at the AASF. Position provides guidance to users in the daily operation and maintenance of the ULLS-A system and serves as the point of contact between the AASF and external supporting organizations (e.g., Combat Service Support Automation Management Office AVCRAD, National Guard).

Miscellaneous

1. A complete description of duties and responsibilities can be found in the Position Description available at the Human Resources Office at Camp Rapid or at the position assignment location.
2. The National Guard Technician Act of 1968 specifically excludes use of veteran's preference for appointments made under Title 32 U.S.C. Since this appointment is made under 32 U.S.C, veteran's preference is not applicable.
3. If you have questions or need additional information about this announcement, contact the Personnel Staffing Specialist, (605) 737-6659/DSN 747-6659, at the Human Resources Office in Rapid City.
4. Appointment to a Technician position may adversely affect various types of military Incentives. See your unit Personnel Office for complete information.

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